



Dear Food Vendor,

The organizing committee of the Annual Watkins Glen Italian American Festival is pleased to announce the 2023 festival dates to be held at Clute Park:

**Friday, Aug 11th Noon - 11 PM**  
**Saturday, Aug 12th 10 AM - Midnight**  
**Sunday, Aug 13th 10 AM - 4 PM**

**Application Deadline: Friday, June 30, 2023**  
**Insurance Deadline: Friday, July 14, 2023**  
**Applications will be accepted on a rolling basis.**

We hope you will join us for this popular and exciting event. The committee is focusing and prioritizing handcrafted items and artwork. Previous years event participation does not guarantee this years acceptance into the festival.

**The following information is a list of food vendor requirements. Please pay close attention to this information.**

- **Cost of Set Up:**  
\$25/foot calculated on your setup's frontage.
- **\*Garbage Costs: (new this year)**  
\*Garbage costs \$3/foot calculated on your setup's frontage.
- **Size of Set Up:**  
Food vendors can have a max of 40 Feet of Frontage and 20 Feet of Depth to their setup.
- **Type of Set Up:**  
We are requiring this year that you let us know what type of set up you will have ie. Food Truck, Trailer, Tent.
- **Electric Requirement and Propane Tank Information:**  
The application requires you to describe you electrical use needs and your propane usage, these ate required question.
- **Products You Sell:**  
Please include a list of all items you will be selling during the festival. If it is easier you may include a picture of your menu.
- **Tax ID number:.** (Must be listed on the application)

**Insurance Requirements:**

Vendor shall maintain and provide evidence of Commercial General Liability insurance including products/completed operations on an occurrence basis with a limit of not less than \$1,000,000.

Policy shall be endorsed to name the Village of Watkins Glen, its officers, elected officials, volunteers, and employees and the Schuyler County Italian American Festival Inc. as

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Additional Insured on a primary and non-contributory basis. **Policy shall also be endorsed to include Waiver of Subrogation in favor of the Village of Watkins Glen and the Schuyler County Italian American Festival Inc.** Coverage dates must include the date you arrive to set up through the date your concession is removed from Clute Park. Please include copies of the Additional Insured Endorsement and Waiver of Subrogation Endorsement with certificates of insurance evidencing coverage. A sample certificate is included as reference.

### **Indemnification Agreement & Hold Harmless Agreement:**

Please fill out the enclosed Indemnity Agreement. The agreement must be returned with your application and space reservation fee. The village will not allow us to accept any vendors without this form submitted.

### **Set Up Times:**

The park will be open from 9 AM - 5 PM on Thursday, August 12th, 2021 and 9 AM - 11 AM on Friday, August 13th, 2021. There will be no set up times before these scheduled time, NO EXCEPTIONS. The festival layout will be different this year and your previous location is not guaranteed,

Your vehicle must be removed from the property by Friday, August 13th, by 11 AM. No vehicles will be permitted on the grounds during the festival this year. NO EXCEPTIONS.

### **Tear Down:**

No vehicles will be allowed on the premises until Sunday afternoon as events will be in progress; the safety of our patrons is top priority. We suggest you bring a wheeled cart to assist you with loading and unloading of your set up ofto transport of any supplies needed during the festival. Tear down on Sunday will begin once the festival grounds are deemed clear by the Italian Festival committee. No tear down will be permitted before 4 PM Sunday.

Additional Rules:

- All monies are non-refundable once your space reservation is confirmed.
- Vendors are expected to keep their space clean and neat.
- No vehicles will be permitted to enter festival grounds at any point during festival hours.
- Accepted vendors will receive one vehicle pass for designated parking.

A complete application consists of:

- **Check(s) for your set up costs: \$25/foot** calculated on your setup's frontage, Garbage costs **\$3/foot** calculated on your setup's frontage.
- ◇ Completed food vendor application.
- ◇ Your insurance certificate.
- ◇ Signed Indemnity form.

**Please fill out the information in the application and return as soon as possible. Submit a final payment no later than June, 30th, 2022.**

Make checks payable to :  
**Schuyler County Italian  
American Festival.**

**Please mail all documents to:**  
Schuyler County Italian American Festival,  
Att: Vender Committee  
PO Box 65, Watkins Glen, NY 14891

**Watkins Glen Italian American Festival**

**Application for 2023 Food Vendors**

**Friday, Aug 11th Noon - 11 PM , Saturday, Aug 12th 10 AM - Midnight , Sunday, Aug 13th 10 AM - 4 PM**

**Application Deadline: Friday, June 30, 2023, Insurance Deadline: Friday, July 14, 2023**

**Applications will be accepted on a rolling basis.**

Name of Business: \_\_\_\_\_

Name of Owner: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Contact # During the Event: \_\_\_\_\_ Website: \_\_\_\_\_

Tax ID Number (Required): \_\_\_\_\_

Required - Your Electrical Needs (Be Specific) No Generators:

\_\_\_\_\_

Required - Your Propane Usage (Number of tanks, size, locations in your set up):

\_\_\_\_\_

Size of setup requested (Must include your trailer tongue/hitch in total) \$25/Foot Frontage

\_\_\_\_\_ FT Wide **\$25/Foot Frontage (Across the Front, Max 40') + \$3/Foot Frontage for Garbage**

\_\_\_\_\_ FT Deep (Front to Back, Max 20')

What type of setup do you have:

( ) Tent ( ) Trailer ( ) Food Truck ( ) Other - Describe \_\_\_\_\_

What are your products? You must list all products that you sell. We reserve the right to prohibit the sale of any items that are NOT listed below. (You may include a picture of your menu)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- Set up/Tear Down: No vehicles will be allowed on the premises until Sunday morning as evening events will be in progress. The safety of our patrons is top priority. We suggest you bring a wheeled cart to assist you with loading and unloading of your setup. If necessary, vehicles will be permitted on the festival grounds Sunday morning starting at 8:00 AM.
- Any application not including ALL of the above information will be considered incomplete and will be returned without consideration. Decision of the committee is final. If you are not chosen for participation within the festival, your check for site will be returned.

Return your certificate of insurance, indemnity agreement, this application and your payment to:

Schuyler County Italian American Festival,  
Att: Vender Committee  
PO Box 65, Watkins Glen, NY 14891

Make checks payable to:  
Schuyler County Italian American Festival

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Indemnification Agreement & Hold Harmless Agreement:

To the fullest extent permitted by law, the vendor shall indemnify and hold harmless The Village of Watkins Glen, its officers, elected officials, volunteers, and employees and the Schuyler County Italian American Festival Inc. from and against all claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from the performance or participation of the vendor provided that any such claims, damages, losses or expense (1) are attributed to bodily injury, sickness, disease or death or destruction of tangible property including the loss of use resulting therefore, and (2) are caused in whole or in part by any negligent act or omission of the vendor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist to any party or person described in this paragraph.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Vendor/Business Name: \_\_\_\_\_

Address: \_\_\_\_\_