



Dear Craft Vendor,

The organizing committee of the Annual Watkins Glen Italian American Festival is pleased to announce the 2022 festival dates to be held at Clute Park:

Art/Craft Marketplace schedule:

Friday, August 5, 2021 - 12:00 PM (Noon) - 8:00 PM

Saturday, August, 6, 2022 - 10:00 AM - 8:00 PM

Application Deadline: Thursday, June 30, 2022

Insurance Deadline: Friday, July 15, 2022

Applications will be accepted on a rolling basis.

We hope you will join us for this popular and exciting event. The committee is focusing and prioritizing handcrafted items and artwork. Previous years event participation does not guarantee this years acceptance into the festival.

Festival fees:

Size of display fees: 10'x10' **\$100** or 20'x10' **\$200**

****Due to the revised hours and new layouts and marketplace schedule, electric will not be available or necessary for the event.**

The following information is a list of vendor requirements. Please pay close attention to this information as it is updated from previous years.

Insurance Requirements:

Vendor shall maintain and provide evidence of Commercial General Liability insurance including products/completed operations on an occurrence basis with a limit of not less than \$1,000,000.

Policy shall be endorsed to name the Village of Watkins Glen, its officers, elected officials, volunteers, and employees and the Schuyler County Italian American Festival Inc. as Additional Insured on a primary and non-contributory basis. **Policy shall also be endorsed to include**

Waiver of Subrogation in favor of the Village of Watkins Glen and the Schuyler County Italian American Festival Inc. Coverage dates must include the date you arrive to set up through the

date your concession is removed from Clute Park. Please include copies of the Additional Insured Endorsement and Waiver of Subrogation Endorsement with certificates of insurance

evidencing coverage. A sample certificate is included as reference.

Indemnification Agreement & Hold Harmless Agreement:

Please fill out the enclosed Indemnity Agreement. The agreement must be returned with your application and space reservation fee. The village will not allow us to accept any vendors without this form submitted.

Tax ID number:

Must be listed on the application.

Set up:

The park will be open from 9:00 AM - 5:00 PM on Thursday, August 4, 2022.
& 9:00 AM - 11:00 AM on Friday, August 6, 2022.

Your vehicle must be removed from the property by Friday, August 6, 2022, 11:00 AM. No vehicles will be permitted on the grounds during the festival, **NO EXCEPTIONS**.

Tear Down:

No vehicles will be allowed on the premises until Sunday morning as evening events will be in progress; the safety of our patrons is a top priority. We suggest you bring a wheeled cart to assist you with loading and unloading your setup. If necessary, vehicles will be permitted on the festival grounds Sunday morning starting at 8:00 AM.

Additional Rules:

- All monies are non-refundable once your space reservation is confirmed.
- Vendors are expected to keep their space clean and neat.
- No vehicles will be permitted to enter festival grounds at any point during festival hours.
- Accepted vendors will receive one vehicle pass for designated parking.
- Due to our new hours the craft/vendor marketplace will be concluded prior to sunset therefore electricity is not necessary for lighting your space.

A complete application consists of:

- ◇ Check(s) in the full amount for space(s)
- ◇ Completed art/craft vendor application.
- ◇ 1 (one) photo of your product.
- ◇ 1 (one) photo of your booth setup.
- ◇ Your insurance certificate.
- ◇ Signed Indemnity form.

Any application not including ALL of the above information will be considered incomplete and will be returned without consideration. Decisions of the committee is final. If you are not chosen for participation in the festival, your booth space fee check will be returned.

Make checks payable to
**Schuyler County Italian
American Festival.**

Please mail all documents to:
Schuyler County Italian American Festival,
Att: Vender Committee

PO Box 65, Watkins Glen, NY 14891

Watkins Glen Italian American Festival
Application for 2022 Arts/Crafts Vendors
Friday, August ,5 2022 - 12:00 PM (Noon) - 8:00 PM
Saturday, August 6, 2022 - 10:00 AM - 8:00 PM
Application Deadline: June 30th, 2022
Applications will be accepted on a rolling basis.

Name of Business: _____

Name of Owner: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____ Email: _____

Contact # During the Event: _____ Website: _____

Tax ID Number (Required): _____

Size of display requested: () 10'x10' \$100 () 20'x10' \$200

What is your category (one category per application):

- () Jewelry () Paintings () Fiber Arts/Wearable () Bath/Body () Consumables
() Pottery/Ceramics () Drawings/Graphics/Prints () Leather () Photography
() Wood () Other

Will you be demonstrating your craft? () YES

What are your products? You must list all products that you sell. We reserve the right to prohibit the sale of any items that are NOT listed below. Please note that the vendor committee is focusing on and prioritizing handcrafted items. If you will be demonstrating your craft please describe below:

- All applications for vendor space must be accompanied by one (1) current, crisp, clear photo showing your products and one (1) current photo of your booth set up in order to be considered.
- Set up/Tear Down: No vehicles will be allowed on the premises until Sunday morning as evening events will be in progress. The safety of our patrons is top priority. We suggest you bring a wheeled cart to assist you with loading and unloading of your setup. If necessary, vehicles will be permitted on the festival grounds Sunday morning starting at 8:00 AM.
- . Any application not including ALL of the above information will be considered incomplete and will be returned without consideration. Decision of the committee is final. If you are not chosen for participation within the festival, you check for site will be returned.

Schuyler County Italian American Festival,
Att: Vender Committee
PO Box 65, Watkins Glen, NY 14891

Make checks payable to:
Schuyler County Italian American Festival

Signature: _____ Date: _____

Indemnification Agreement & Hold Harmless Agreement:

To the fullest extent permitted by law, the vendor shall indemnify and hold harmless The Village of Watkins Glen, its officers, elected officials, volunteers, and employees and the Schuyler County Italian American Festival Inc. from and against all claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from the performance or participation of the vendor provided that any such claims, damages, losses or expense (1) are attributed to bodily injury, sickness, disease or death or destruction of tangible property including the loss of use resulting therefore, and (2) are caused in whole or in part by any negligent act or omission of the vendor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist to any party or person described in this paragraph.

Print Name: _____

Signature: _____ Date: _____

Vendor/Business Name: _____

Address: _____