



Dear Craft Vendor,

The organizing committee of the Annual Watkins Glen Italian American Festival is pleased to announce the 2023 festival dates to be held at Clute Park:

**Art/Craft Marketplace schedule:**

**Friday, Aug 11th Noon - 8 PM**

**Saturday, Aug 12th 10 AM - 8PM**

**Sunday, Aug 13th 10 AM - 4 PM**

**Application Deadline: Friday, June 30, 2023**

**Insurance Deadline: Friday, July 14, 2023**

**Applications will be accepted on a rolling basis.**

We hope you will join us for this popular and exciting event. The committee is focusing and prioritizing handcrafted items and artwork. Previous years event participation does not guarantee this years acceptance into the festival.

**Festival fees:**

In 2023 vendors have the choice between setting up for 2 or 3 days of the festival.

- Friday & Saturday 10'x10' - **\$100**, 20'x10' - **\$200**

- Friday, Saturday & Sunday 10'x10' - **\$125**, 20'x10' - **\$250**

**Due to the revised hours and new layouts and marketplace schedule, electric will not be available or necessary for the event.**

The following information is a list of vendor requirements. Please pay close attention to this information as it is updated from previous years.

**Insurance Requirements:**

Vendor shall maintain and provide evidence of Commercial General Liability insurance including products/completed operations on an occurrence basis with a limit of not less than \$1,000,000.

Policy shall be endorsed to name the Village of Watkins Glen, its officers, elected officials, volunteers, and employees and the Schuyler County Italian American Festival Inc. as Additional Insured on a primary and non-contributory basis.

**Policy shall also be endorsed to include**

**Waiver of Subrogation in favor of the Village of Watkins Glen and the Schuyler County Italian**

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**American Festival Inc.** Coverage dates must include the date you arrive to set up through the date your concession is removed from Clute Park. Please include copies of the Additional Insured Endorsement and Waiver of Subrogation Endorsement with certificates of insurance evidencing coverage. A sample certificate is included as reference.

### **Indemnification Agreement & Hold Harmless Agreement:**

Please fill out the enclosed Indemnity Agreement. The agreement must be returned with your application and space reservation fee. The village will not allow us to accept any vendors without this form submitted.

### **Tax ID number:**

Must be listed on the application.

### **Set Up Times:**

The park will be open from 9 AM - 5 PM on Thursday, August 10th, 2021 and 9 AM - 11 AM on Friday, August 11th, 2023. There will be no set up times before these scheduled time, **NO EXCEPTIONS**. The festival layout will be different this year and your previous location is not guaranteed.

Your vehicle must be removed from the property by Friday, August 11th, by 11 AM. No vehicles will be permitted on the grounds during the festival this year. **NO EXCEPTIONS**.

### **Tear Down:**

No vehicles will be allowed on the premises until Sunday morning as events will be in progress on the safety of our patrons is top priority. We suggest you bring a wheeled cart to assist you with loading and unloading of your set up any transport of any supplies needed during the festival. If necessary, vehicles will be permitted on the festival grounds Sunday morning starting at 7 AM and must be off the festival grounds by 9 AM. Tear will b down on Sunday will begin once the festival grounds are deemed clear by the Italian Festival committee. No tear down will be permitted before 4 PM Sunday.

### **Additional Rules:**

- All monies are non-refundable once your space reservation is confirmed.
- Vendors are expected to keep their space clean and neat.
- No vehicles will be permitted to enter festival grounds at any point during festival hours.
- Accepted vendors will receive one vehicle pass for designated parking.
- Due to our new hours the craft/vendor marketplace will be concluded prior to sunset therefore electricity is not necessary for lighting your space.

Any application not including ALL of the information below will be considered incomplete and will be returned without consideration. Decisions of the committee is final. If you are not chosen for participation in the festival, your booth space fee check will be returned.

**Please mail all documents to:**  
Schuyler County Italian American Festival,  
Att: Vender Committee  
PO Box 65, Watkins Glen, NY 14891

### **A complete application consists of:**

- ◇ Check(s) in the full amount for space(s)
- ◇ Completed art/craft vendor application.
- ◇ 1 (one) photo of your product.
- ◇ 1 (one) photo of your booth setup.
- ◇ Your insurance certificate.
- ◇ Signed Indemnity form.

Make checks payable to  
**Schuyler County Ital-**

Watkins Glen Italian American Festival  
Application for 2023 Arts/Crafts Vendors

Friday, Aug 11th Noon - 8 PM , Saturday, Aug 12th 10 AM - 8PM , Sunday, Aug 13th 10 AM - 4 PM

Application Deadline: June 30th, 2023  
Applications will be accepted on a rolling basis.

Name of Business: \_\_\_\_\_

Name of Owner: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Contact # During the Event: \_\_\_\_\_ Website: \_\_\_\_\_

Tax ID Number (Required): \_\_\_\_\_

Choose Booth Size and How Many Days You Will be Vending:

**Two Days: Friday & Saturday**                      ( ) 10'x10' - \$100                      ( ) 20'x10' - \$200

**Three Dsys : Friday, Saturday & Sunday**                      ( ) 10'x10' - \$125                      ( ) 20'x10' - \$250

What is your category (one category per application):

- ( ) Jewelry ( ) Paintings ( ) Fiber Arts/Wearable ( ) Bath/Body ( ) Consumables  
( ) Pottery/Ceramics ( ) Drawings/Graphics/Prints ( ) Leather ( ) Photography  
( ) Wood ( ) Other

Will you be demonstrating your craft?    ( ) YES

What are your products? You must list all products that you sell. We reserve the right to prohibit the sale of any items that are NOT listed below. Please note that the vendor committee is focusing on and prioritizing handcrafted items. If you will be demonstrating your craft please describe below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- All applications for vendor space must be accompanied by one (1) current, crisp, clear photo showing your products and one (1) current photo of your booth set up in order to be considered.
- Set up/Tear Down: No vehicles will be allowed on the premises until Sunday morning as evening events will be in progress. The safety of our patrons is top priority. We suggest you bring a wheeled cart to assist you with loading and unloading of your setup. If necessary, vehicles will be permitted on the festival grounds Sunday morning starting at 8:00 AM.
- . Any application not including ALL of the above information will be considered incomplete and will be returned without consideration. Decision of the committee is final. If you are not chosen for participation within the festival, you check for site will be returned.

Return your certificate of insurance, indemnity agreement, this application and your payment to:

Schuyler County Italian American Festival,  
Attn: Vender Committee  
PO Box 65, Watkins Glen, NY 14891

Make checks payable to:  
Schuyler County Italian American Festival

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Indemnification Agreement & Hold Harmless Agreement:

To the fullest extent permitted by law, the vendor shall indemnify and hold harmless The Village of Watkins Glen, its officers, elected officials, volunteers, and employees and the Schuyler County Italian American Festival Inc. from and against all claims, damages, losses and expenses, including but not limited to attorney's fees, arising out of or resulting from the performance or participation of the vendor provided that any such claims, damages, losses or expense (1) are attributed to bodily injury, sickness, disease or death or destruction of tangible property including the loss of use resulting therefore, and (2) are caused in whole or in part by any negligent act or omission of the vendor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, regardless of whether or not it is caused in part by indemnified hereunder. Such obligation shall not be construed to negate, abridge, or otherwise reduce any other right or obligation of indemnity which would otherwise exist to any party or person described in this paragraph.

Print Name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Vendor/Business Name: \_\_\_\_\_

Address: \_\_\_\_\_